

If a party is absent from the hearing, prior to proceeding with the hearing, the panel must determine whether proper notification was provided to the party in accordance with section 85(2) of the Employment and Assistance Regulation. If the notice requirement was not met the panel cannot proceed with the hearing and the hearing must be rescheduled by the Tribunal. The Panel Chair is to complete this form and send it to the Tribunal, which will reschedule the hearing.

Date: \_\_\_\_\_  
Month/Day/Year

Appeal Number: \_\_\_\_\_

To be completed by the Panel Chair

Reason why the rescheduling is required: Check one

The ministry did not attend the hearing and the panel determined the notice requirement was not met

OR

The appellant did not attend the hearing and the panel determined the notice requirement was not met

Panel Chair Name:

Signature:

Send the completed Panel - Rescheduling a Hearing form to:

Employment and Assistance Appeal Tribunal

PO Box 9994 Stn Prov Govt Victoria BC V8W 9R7

Toll Free Fax: 1-877-356-9687

Fax in Victoria: 250-356-9687

Questions? Call Toll Free: 1-866-557-0035, or in Victoria: 250-356-6374